Minutes of the meeting of Weeley Parish Council held on 16th November 2026

Present: Cllrs D. Botterell, K. Millar, K. Green, P. Gould, J. Beady, M. Moy and T. Spong. Also in attendance were 16 members of the public.

08/26.1 **Apologies:** Apologies were received from Cllr. Hamilton. It was proposed by Cllr. Gould and seconded by Cllr. Millar and it was **RESOLVED** to accept the apologies.

08/26.2 **Minutes of the previous meetings**: The minutes of the October Parish Council meeting held on 19th October 2026 were proposed by Cllr. Spong, seconded by Cllr. Millar and it was **RESOLVED t**o approve the minutes of the meeting held on 19th October as an accurate record of proceedings.

08/26.3 **Declarations of Interest**: Cllr. Botterell declared an interest in item 08/26.13

08/26.4 **Clerk's Report**: the Clerk presented the previously circulated Report. No questions.

08/26.5 **Public Participation**: The Chair invited the members of public in attendance to raise any questions/issues. The following were mentioned by Members of the Public (MOP)

- A Member of Public (MOP) thanked the Council and WiB and Cllr. Green for help with the Stumpery which is now established.
- A MOP mentioned the speed limit sign in Bentley Road is leaning right over and needs fixing.
- Parking at the junction by the Black Boy is an issue. Clerk asked residents to take photos and notify the Clerk when this occurs as it is illegal to park that close to a junction.
- A resident raised issues with Crossings on Colchester or Thorpe Road as traffic travels at such speed. The only crossing currently in any plans is part of the development at Barleyfields.
- Two people from Aldanat Community Hub came along to explain what they do. The centre is no longer just for people with learning difficulties but is open to all residents. They have a Physio / Chiropodist / Hairdresser. Coffee mornings and a café. There is also a small gym and a hydro pool and a cinema that can be hired. They would like to hear from residents with suggestions and ideas for things that they could do for the village. **ACTION: Clerk to publish details of Aldanat on the Council's website and across Social Media**

08/26.6 **Tendring District and Essex County Councils**:

Neither Cllr. Harris nor Cllr. Bray were in attendance**.**

08/26.7 **Correspondence:** Clerk presented items of correspondence.

08/26.8 **Co-Option of Councillor:** Brynn Lucas presented and Cllr. Beady proposed and Cllr. Spong seconded and it was unanimously agreed to Co-Opt Cllr. Lucas onto the Council. Cllr. Lucas then signed the Declaration of Acceptance of Office and joined the Council for the rest of the meeting. **ACTION: Clerk to complete Co-Option process and send documents and training to Cllr. Lucas.**

08/26.9 **Budget Review:** The Council had a short discussion around the previously provided documents. The Clerk informed that a final version would be presented at the December meeting but the recommendation is to keep the precept at the same level as 2026/27. Cllr. Millar proposed and Cllr. Spong seconded and it was **RESOLVED** to accept the budget for 2027/28.

08/26.10 **Christmas Tree Lighting Event:** Cllr. Hamilton sent a message to say this was going as planned and the lights will be put up a week tomorrow. The Clerk confirmed 2 gazebos had been ordered for the event.

08/26.11 **Birth of England 1100 Year Celebration 2027:** Cllr. Millar informed that there had been 2 meetings of the working group since the last PC Meeting. Budget is on track. Stall holders slow to come forward but there are 8 months until the event.

08/26.12 Grant Policy: The clerk presented a recommendation that the policy remains unchanged with a budget of £2,500. Cllr. Millar proposed and Cllr. Spong seconded and it was **RESOLVED** to re-adopt the policy. **ACTION: Clerk to update records.**

08/26.13 CCTV: The Councillors discussed the quote for the work recommended by the police to move one camera and place a new one taking in the road to be used if there are any incidents. Cllr. Beady proposed and Cllr. Gould seconded and it was **RESOLVED** to accept the quote and proceed with the work. **ACTION: Clerk to contact contractor to start the work.**

08/26.14 Playground Surfacing Quotations: Councillors discussed the pros and cons of each quotation and decided to accept the quote from School Playground Specialists Cllr. Botterell proposed and Cllr. Spong seconded and it was **RESOLVED** to move forward with this quote. **ACTION: Clerk to inform relevant company of award of contract and to contact TDC re S106 monies.**

08/26.15 Ground Opposite Pipers: Council would like to protect this portion of land with posts to stop cars from being sold on the land. Cllr. Spong proposed and Cllr. Millar seconded and it was **RESOLVED** to proceed with this suggestion. **ACTION: Clerk to contact Dan Land re work done in Little Clacton also Cllr. Harris as he had previously mentioned ECC would do something.**

08/26.16 Welcome to Weeley Signs: Council discussed the install of 2 new Welcome to Weeley signs but it was decided not to proceed with this suggestion.

08/26.17 Playing Field Booking: Council unanimously approved the Playing Field booking for FEST4ALL on Sunday 5th September 2027

08/26.18 Planning Applications: Council Members considered the applications set out in Appendix B and determined as shown.

08/26.19 Finance and Budget: The list of monthly payments was proposed by Cllr. Millar and seconded by Cllr. Beady and it was **RESOLVED:** To approve the list of payments set out in Appendix C.

08/26.20 Weeley Parish Council Reports:

a) Street Lighting: Cllr. Green had nothing to report.
b) Tree Warden: Cllr. Green had nothing to report.
c) Playing Field: Various low level things need attention.
d) Highways: Cllr. Beady presented the report which is published on the Council's website.
e) Footpaths: Cllr. Moy read out her report.
f) Transport: Cllr. Millar reported that the seat at the bus stop opposite the ambulance station needs to be repaired.
g) TDALC: Cllr. Botterell reported there had been no meetings.

08/26.21 Other Reports:

a) Rural Policing: Cllr Hamilton reported 22 crimes in September.
b) Speedwatch: Cllr. Beady presented the report which is published on the Council's website.
c) Weeley Residents Ass: The Clerk presented the report on behalf of Cllr. Hamilton which is available on the Council's website.
d) Weeley in Bloom (WiB): presented their report which is available on the Council's website
e) Petanque Rink: presented their report which is available on the Council's website.

08/26.22 Public Participation: MOPs raised the following:

- Clerk mentioned the email from TDC Dog Warden and asked residents to let him know of anywhere the warden may be needed.

08/26.23 Items to be added to the next agenda:

- Slide
- Yellow or Red Lines at Budgens

- Speed Camera
- Emergency Plan Updates

The Chair closed the meeting at 20.36pm

Date of Next Meeting will be: **Tuesday 15th December at 7.30pm** at Weeley Village Hall

Weeley Parish Council

Clerks Report – 16th November 2026

	Topic	Action/issue	Information	Status
1.	Investigate new Playground Equipment	Research	Contacted Kompan regarding a larger slide and they will site visit and give us estimates Now using the S106 money for surfacing and pathways and will research when known how much money remains.	Will seek further quotes, but, no rush on this item. 16/7 – Possible use of funds for paths and surfacing 29/7 – to get quotes for surfacing 10/9 – One quote for surfacing received but waiting on Playdale visit and ROSPA report 13/10 – Report received deciding on next steps 16/4 – Looking into safer surfacing for the area of uneven turf. One quote received and a further one being researched. 18/5 -Attempting to get one final quote 8/6 – On June Agenda 6/7 – Need to speak to all tenders as misunderstood what we needed 7/9 – New quotes being collected 19/10 – Final company inspected today – on November Agenda **16/11 – Decide which contractor will lay the new surfaces**
2.	Cloud Storage	Find Cloud Storage for Council documents	Currently the Laptop is backed up to a memory card. As part of our risk assessment we should also back everything up to the cloud. This should enable document sharing.	4/9 – Renewed Microsoft subscription which gives 1gb of storage for each of the 6 available accounts. I will begin to look at uploading most recent docs and making accessible to all. **13/11 – No progress**
3.	TPOs	Keep a list of all trees in the area with TPOs	Using TDC and Richard Ransom records collate a list of all trees within Weeley that have current TPOs listed	**6/1/26 – process started**
4.	9.25/5	Finger Post at Crow Lane	Is this listed or should it be listed. Can we just clean it or replace it. Who owns it Agreed with TDC on ownership and fingerpost bought with S106 money and to be installed	22/1/26 – Clerk emailed highways Essex to clarify who owns the finger post and TDC to see if it is on a Local Heritage List 10/3- Chased Open Spaces for their permission 13/3 – Permission granted to replace – discuss on March agenda 9/4/26 – No progress 6/7/26 – Fingerpost ordered to be delivered in August 18/8 – Fingerpost being delivered to Cllr Green on 20th August 7/9 – Delivered awaiting install

				16/11 – With Kevin Green to install
5.	9.25/6	Flashing Speed Signs	Possibility of installing some of these in Weeley	**22/1/26 – Clerk emailed Cllr D Land to discuss**
6.	11.26/8	Barleyfields lighting	Contact Rose and discuss the options for lighting removal	27/2 – Spoken to Rose and sent them a Letter of Authority to speak to UK Power Networks to see what can be done with our lights. 18/5 – No update **8/6 – Chased Rose – no updates**
7.	Barleyfields	Anti Social behaviour on Barleyfields	Rose and Tendring are looking into ASB on the estate and I have requested we are copied in.	**29/6 – Contacted Rose builders so as to be kept in the conversation regarding ASB at Barleyfields.**
8.	Bin at Reed Pond	Too close to bench	Bin relocated at Reed Pond is now too near to the bench so we need moved again so we will replace it with a new bin and put it nearer the road	18/8 – Awaiting delivery of new bins before moving bins and replacing **7/9 – New bins delivered awaiting install**
9.	Bollards	Bollards to be placed in the grass verges opposite and around the car show rooms	Cars being parked on the grass verges around the car showroom to be sold. Place some sort of bollards to stop this practice.	18/8 – no progress currently **14/10 – Awaiting update from Peter Harris**
10.	Picnic benches	5 new multi coloured picnic benches to be ordered	5 new picnic benches to be ordered (multi coloured) 2 accessible benches.	13/8/26 – Consulted with TDC and confirmed we can use S106 money 14/8/26 – benches now ordered awaiting delivery. Once received and paid need to contact TDC for the monies 7/9 – Still awaiting delivery **14/1- - Delivered to be installed**
11.	Reed Pond Bench	Bench to replace the one that is starting to rot at Reed Pond	Council agreed to purchase a single recyclable plastic bench inscribed with Weeley Parish Council. Old bench to be passed to Andrew and his guys to see if they can restore or shorten the rotten wood. Plaque to be kept and placed on the new bench	13/8/26 – Consulted with TDC and received confirmation of S106 monies. 14/8/26 – Bench ordered awaiting delivery. Once received contact TDC for monies. 7/9 – Still awaiting delivery **14/10 – Delivered awaiting install**
12.	Bins	3 new bins to be ordered	3 new bins to be ordered to be placed at Church Lane, by the Playground and at Reed Pond	13/8/26 – Consulted with TDC and confirmed we can use S106 monies for the bins. 14/8/26 – Bins ordered awaiting delivery – contact TDC for S106 monies once received. **7/9 – Bins delivered awaiting install**

13.	Caravan on Spinney	Reported that a caravan and cars are back in the Spinney	Working with John Cutting at Little Clacton PC to alert Enforcement to the arrival and clearance of the site once again against the enforcement notice	18/8/26 – Spoken to Piers and this is being handled by Matt Deal. Both myself and John have sent letters to Enforcement with concerns over the activities on this site again. 14/10 – Spoken to the new owner now awaiting plans – should be at the meeting on 19th October **16/11 – Awaiting Planning application but Clive Dawson is keeping an eye on the protected trees**
14.	Prep for Co-Option	Resignation of Cllr Cauvain / Cllr Fitzpatrick	Cllr Cauvain has resigned and the Co-Option process has been started. Cllr Fitzpatrick is stepping down after the September meeting.	18/8/26 – 3 candidates for Cllr Cauvains role to be reviewed and one to be co-opted at October meeting Cllr Fitzpatrick documents to be prepared in advance of the September meeting so we can get them out within legal requirements despite me being in Portugal. 14/10 – No election called so Co-Opt message to be put out 15/10 – Co-option notices gone up. Should be complete for next meeting in November **16/11 – Co option of new councillor November meeting**
15.	CCTV	Suggestion of an extra CCTV camera to cover Old Clacton Road	TDC ASB and the Police have said there is no reason not to cover Clacton Road with CCTV so we should look into this as to whether we need another camera or they can be moved to cover more areas	19/10/26 – Speaking to ICO about this **16/11/26 – ICO confirmed no issues if we only use when there is an incident**
16.	Police Advise	Advise from police after incidents	Arrange a visit from Angie Pearson from Essex Police to discuss issues and resolutions	**19/10/26 – Kevin Millar and myself met with Angie and have some possible actions to undertake**
17.	New Website	Pear Space website upgrade	Work with Pear Space to deliver a new website which makes minutes and agendas accessible	**16/11 – New website up and running and all initial issues resolved. New page linking to planning applications added.**
18.	Gazebos	Gazebos needed for Christmas Tree Lighting	Purchase these as they can be used every year then.	**16/11 – 2 gazebos purchased**

APPENDIX B

Planning applications for month ending 16th November 2026

Date of Notification	Application No.	Details	Address	Resolution /Comment
21/10/26	26/01619/VOC	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 1 (Occupation) of application 19/01419/FUL to allow year round occupancy.	Homestead Lake Country Park Thorpe Road Weeley Clacton On Sea	No issue with expansion but object to year round occupancy. Licensing and local plan
28/10/26	26/01647/FUL	Planning Application - Change of use of land from paddock to garden land including an area of astro turf.	Pond Farm Clacton Road Weeley Heath Clacton On Sea	As long as no light pollution
28/10/26	26/01649/FULHH	Householder Planning Application - Swimming pool and pool house	Pond Farm Clacton Road Weeley Heath Clacton On Sea	No commercial use.
9/11/26	26/01664/FULHH	Householder Planning Application - Retrospective front fence.	Mr and Mrs Peak, Pond Farm Clacton Road, Weeley Heath Clacton On Sea, CO16 9DZ	No comments
13/11/26	**26/00915/FUL**	Planning Application - 1no. self-build four bed bungalow - amended	Dale Brow Thorpe Road Weeley Clacton On Sea	No comments
12/11/26	26/01622/VOC CO - Bricklawn Ltd Expected Decision Level Schedule 2	Application under Section 73 of the Town and Country Planning Act for Variation of Condition 6 (Human habitation period) of application 23/00289/VOC to allow year round occupancy.	Homestead Lake Country Park Thorpe Road Weeley Clacton On Sea	Object to changing the site to residential.

Planning Determinations

26/00953/FUL / Approval – Full / 21.10.2026	*Mr Colin Johnson*	*Planning Application - 1no. self-build dwelling and detached garage (following removal of existing covered swimming pool and outbuildings) with associated parking, landscaping and use of existing access.*	*2 Fieldview , Clacton Road, Weeley Heath, Clacton On Sea, Essex, CO16 9ED*

26/01033/FUL / Approval – Full / 23.10.2026	*Mr Colin Johnson*	*Planning Application - Conversion of existing barn to one dwelling, including external alterations, associated parking, private amenity space, landscaping, cycle/refuse storage and use of the existing vehicular access*	*2 Fieldview, Clacton Road, Weeley Heath, Clacton On Sea, Essex, CO16 9ED*

APPENDIX C

PAYMENTS FOR AUTHORISATION: NOV 2026

Invoice Dat	Invoice No.	Account	Payee	Service	NET (£)	VAT (£)	GROSS (£	VAT No	Setup Pyt
04/11/2026	INV-5716	Unity Bank	DM Payroll Services	Administration of Payroll	£66.00	£13.20	£79.20	494 6919 30	Y
04/11/2026		Barclays Current	Barclays Bank	Overdrawn Interest	£1.16	£0.00	£1.16		Y (DD)
30/11/2026		Unity Bank	Stephen Gunter	Clerks Salary - November	£900.43	£0.00	£900.43		Y
30/11/2026		Unity Bank	Stephen Gunter	Clerks Expenses - November	£16.70	£0.00	£16.70		Y
30/11/2026		Unity Bank	Stephen Gunter	Canon Ink Subscription - October	£3.32	£0.67	£3.99	398669467	Y
30/11/2026		Unity Current	Essex Pension Fund	Clerk Pension November	£277.32	£0.00	£277.32		Y
02/11/2026	INV-1217	Unity Bank	Goldacre Contracting Ltd	Verges, Reed Pond and Playing Field 9th Cut	£459.00	£91.80	£550.80	366952259	Y
19/11/2026	10011910352	Barclays DD	Castle Water	Reed Pond Water - October	£10.46	£0.00	£10.46		Y (DD)
05/11/2026	INV-PS0195	Unity Bank	Pear Space Ltd	New Website Design	£150.00	£0.00	£150.00		Y
30/11/2026		Unity Bank	Unity Trust Bank	Bank Charges - October	£7.00	£0.00	£7.00		Y (DD)
10/11/2026	12974	Unity Bank	Two Hearts Leisure	Marquee for event 2027	£1,300.00	£0.00	£1,300.00		N
10/11/2026	IV05074883	Barclays DD	SSE Energy Solutions	Street Lighting - October	£277.43	£0.00	£277.43		Y (DD)
16/11/2026		Barclays (DC)	EBAY	2 gazebos for Xmas Lighting event	£205.48	£0.00	£205.48		Y (DC)
				TOTALS	**£3,674.30**	**£92.47**	**£3,779.97**		

Barclays Bank balances as at 16th November; current account £432.27; deposit account £13,126.85

Unity Bank balances as at 16th November; current account £3790.72, Savings Account £106157.66

Total in Bank	£123,507.50
Less Nov Pyts	£3,779.97
Total	£119,727.53

PreApproved Payments

16/11/2026	£205.48	2 Gazebos for Xmas Tree Lighting
	£205.48	**Total**

Receipts

03/11/2026	£6,336.45	TDC	S106 Monies
	£6,336.45	**Total**	