

Present: Cllrs C. Hamilton (Chair), D. Botterell, K. Millar, L. Fitzpatrick, P. Gould, T. Spong and J. Beady. Also in attendance were Cllr Peter Harris and 10 members of the public.

06/26.1 Apologies: Apologies were received from Cllr. Green and the Clerk. It was proposed by Cllr. Hamilton and seconded by Cllr. Spong and it was **RESOLVED** to accept the apologies.

06/26.2 Minutes of the previous meetings: The minutes of the July Parish Council meeting held on 20th July 2026 were proposed by Cllr. Botterell, seconded by Cllr. Hamilton and it was **RESOLVED** to approve the minutes of the meeting held on 20th July as an accurate record of proceedings.

06/26.3 Declarations of Interest: Cllrs. Millar/Beady and Fitzpatrick declared an interest in items 14. Cllrs. Millar declared an interest in item 18.

06/26.4 Clerk's Report: Cllr Hamilton advised that due to the Clerk being on Annual Leave there was no report. However, Cllr. Hamilton was able to inform that there were new estimates for playground surfacing and that the 'Finger Post' is ready to install.

06/26.5 Public Participation: The Chair invited the members of public in attendance to raise any questions/issues.

- A Member of Public (MOP) advised that the flashing speed sign in Clacton Road was not accurate. He would like the sign changed to show actual speed of motorists. Speeding is still an issue. Actually not the responsibility of WPC
- Cllr Botterell advised that Little Clacton had a trailer that was purchased for around £500. This can then be moved around the village. Also the speeding sign in Harwich Road, Little Clacton provides data. It was agreed to that the problem would be revisited with a view to replacing the speed sign with something more up to date.
- A MOP asked for confirmation relating to the public consultation in the Village Hall on 30th September. Cllr. Hamilton advised that the event was organised by Tendring District Council and the hall was only available for the afternoon hence the meeting had to be held from 12 noon to 4pm.

06/26.6 Tendring District and Essex County Councils:

TDC Cllr. Harris : advised

- that he was aware of the Gutteridge Hall Lane planning application.
- On Tuesday 22nd September he had a meeting with ECC highways to discuss a way forward with the issue of parking on the grass in Clacton Road. Bollards may be the only solution.
- The government has changed the regulations to planning and councillors who 'call in' planning applications now have to go via a 'review committee' which decides if their concerns can go to the planning committee.
- Local Government Reorganisation. ECC led the way with getting this stopped. This has saved a lot of money
- Operation Vanguard – Cllr. Harris advised that it was his intention to widen the scope to halt violence against women. Prevention will be the aim to stop men attacking women.
- The ECC contact for Highways maintenance is coming to an end.
- Each ECC councillor has been given £10,000 from the Local Community Fund. Councillors will be able to spend the money where there are needs in their area.
- Cllr. Hamilton informed Cllr. Harris of a recent incident with the Speed Watching Team and he agreed to raise the issue with the appropriate departments.
- A member asked Cllr. Harris about the pavements in Weeley. He advised that he is aware of the problems.

- 06/26.7 Correspondence:** Cllr. Hamilton advised of the following correspondence:
- The council has been advised that the footbridge on Footpath 17 had now been fixed
 - Reminded everyone that the recycling bins had been distributed for glass ready for the commencement of collections on 5th October.
 - The Clerk has received the standard pay rise as per their contract.
- 06/26.8 Resignation of Councillor:** to note the resignation of Cllr. Fitzpatrick and begin the process for a new Councillor. Cllr. Hamilton thanked Cllr. Fitzpatrick for her six years of service.: **ACTION: Clerk to send notice to monitoring officer and Chair to put on Noticeboards.**
- 06/26.9 Note the completion of External Audit:** The Chair confirmed the completion of the External Audit with no recommendations or issues.
- 06/26.10 Additional Signatories for finance:** Cllr Gould agreed to become a signatory on the account. **ACTION: Clerk to setup Cllr. Gould on both accounts.**
- 06/26.11 Christmas Tree Lighting Event:** Cllr. Hamilton advised that Mrs Christmas had sadly passed away and therefore Councillors need to decide how best to move forward with the event.
- 06/26.12 Birth Of England 1100 Year Celebration in 2027:** Update from working group on progress and budget for this event:
- Cllr. Hamilton advised that the working group had started booking entertainers and activities etc for the event and the budget is around £7,500.
 - Cllr. Millar gave a brief description of what was being planned which included: Jesters, Beatles Tribute Band, brass band, dog show, Clacton Classic Car show, Archery, Face Painting, tug of war etc. In the village hall there will be a display of the greatest English inventions.
- 06/26.13 New Park Benches:** the Council decided unanimously to fix the benches in different positions on the playing field. **ACTION: Clerk and Chair to decide on best locations**
- 06/26.14 WiB Request:** Cllr Hamilton advised the request to install bikes around the village and it was generally agreed this was a good idea. There was a discussion around where they should be placed along with the colour of the bikes. **ACTION: Cllr. Hamilton to meet with WiB chair to discuss and decide.**
- 06/26.15 Grant for Plymouth Brethren Christian Church:** Cllr. Hamilton advised that the community had said they had no need of the grant as they were just happy to be able to help in the community.
- 06/26.16 Playground Reports:** Cllr. Millar advised that all equipment in the playground had been examined by an independent company.
- 06/26.17 Planning Applications:** Council Members considered the applications set out in Appendix B and determined as shown.
- 06/26.18 Finance and Budget:** The list of monthly payments was proposed by Cllr. Hamilton and seconded by Cllr. Botterill and it was **RESOLVED:** To approve the list of payments set out in Appendix C.
- 06/26.19 Weeley Parish Council Reports:**
- a) Street Lighting: Cllr. Green not present.
 - b) Tree Warden: Cllr. Green not present.
 - c) Playing Field: Nothing to add.
 - d) Highways: Cllr Beady presented a report which is published on the Council's website.
 - e) Footpaths: Nothing to report.
 - f) Transport: Cllr. Millar gave his report which is published on the Council's website.
 - g) TDALC: Next meeting later in the week.

06/26.20 Other Reports:

- a) Rural Policing: Cllr Hamilton reported 24 crimes in July, an increase on June.
- b) Speedwatch: Cllr. Beady presented her report which is published on the Council's website.
- c) Weeley Residents Ass: Cllr. Hamilton presented her report which is available on the Council's website.
- d) Weeley in Bloom (WiB): presented their report which is available on the Council's website
- e) Petanque Rink: nothing to report.

06/26.21 Public Participation: MOPs raised the following:

- Condition of the road in High Birch Road. Cllr. Harris offered to help as this location is not within the Weeley Boundary.

06/26.22 Items to be added to the next agenda:

- Speed Awareness Items
- Christmas update
- Update on event in 2027
- New Councillor Co-Option

The Chair closed the meeting at 20.35pm

Date of Next Meeting will be: Monday **19th October at 7.30pm** at Weeley Village Hall

Weeley Parish Council
Clerks Report – 21st September 2026

	Topic	Action/issue	Information	Status
1.	Investigate new Playground Equipment	Research	Contacted Kompan regarding a larger slide and they will site visit and give us estimates	Will seek further quotes, but, no rush on this item. 16/7 – Possible use of funds for paths and surfacing 29/7 – to get quotes for surfacing 10/9 – One quote for surfacing received but waiting on Playdale visit and ROSPA report 13/10 – Report received deciding on next steps 16/4 – Looking into safer surfacing for the area of uneven turf. One quote received and a further one being researched. 18/5 -Attempting to get one final quote 8/6 – On June Agenda 6/7 – Need to speak to all tenders as misunderstood what we needed 7/9 – New quotes being collected
2.	Cloud Storage	Find Cloud Storage for Council documents	Currently the Laptop is backed up to a memory card. As part of our risk assessment we should also back everything up to the cloud. This should enable document sharing.	4/9 – Renewed Microsoft subscription which gives 1gb of storage for each of the 6 available accounts. I will begin to look at uploading most recent docs and making accessible to all. 13/11 – No progress
3.	TPOs	Keep a list of all trees in the area with TPOs	Using TDC and Richard Ransom records collate a list of all trees within Weeley that have current TPOs listed	6/1/26 – process started
4.	9.25/5	Finger Post at Crow Lane	Is this listed or should it be listed. Can we just clean it or replace it. Who owns it	22/1/26 – Clerk emailed highways Essex to clarify who owns the finger post and TDC to see if it is on a Local Heritage List 10/3- Chased Open Spaces for their permission 13/3 – Permission granted to replace – discuss on March agenda 9/4/26 – No progress 6/7/26 – Fingerpost ordered to be delivered in August 18/8 – Fingerpost being delivered to Cllr Green on 20th August 7/9 – Delivered awaiting install
5.	9.25/6	Flashing Speed Signs	Possibility of installing some of these in Weeley	22/1/26 – Clerk emailed Cllr D Land to discuss

6.	11.26/8	Barleyfields lighting	Contact Rose and discuss the options for lighting removal	27/2 – Spoken to Rose and sent them a Letter of Authority to speak to UK Power Networks to see what can be done with our lights. 18/5 – No update 8/6 – Chased Rose – no updates
7.	Barleyfields	Anti Social behaviour on Barleyfields	Rose and Tendring are looking into ASB on the estate and I have requested we are copied in.	29/6 – Contacted Rose builders so as to be kept in the conversation regarding ASB at Barleyfields.
8.	Abandoned Car	Report abandoned car in Hilltop	Resident on FB asked about abandoned car so reported to Tending	5/7/26 – Reported to TDC 20/7/26 – TDC reported they know the owner but have reported to DVLA as SORN but still on a public road.
9.	Broken bridge on Footpath	Report to TDC	Resident on FB complained about the footbridge on footpath 17	6/7 – Phoned and reported to TDC 9/7 – TDC added it as one to repair 18/8 – Footpath bridge repaired
10.	Bin at Reed Pond	Too close to bench	Bin relocated at Reed Pond is now too near to the bench so we need moved again so we will replace it with a new bin and put it nearer the road	18/8 – Awaiting delivery of new bins before moving bins and replacing 7/9 – New bins delivered awaiting install
11.	Bollards	Bollards to be placed in the grass verges opposite and around the car show rooms	Cars being parked on the grass verges around the car showroom to be sold. Place some sort of bollards to stop this practice.	18/8 – no progress currently
12.	Honeypot Lane	Bridleway sign painted over another issues	A resident contacted me about the hedges being ripped out over time. The stream being filled in and the latest issue the bridleway sign has been painted over.	24/7/26 – Sent email to TDC Environmental Services 7/9 – Asked Chris Dyson to look at the hedging to cut back
13.	Picnic benches	5 new multi coloured picnic benches to be ordered	5 new picnic benches to be ordered (multi coloured) 2 accessible benches.	13/8/26 – Consulted with TDC and confirmed we can use S106 money 14/8/26 – benches now ordered awaiting delivery. Once received and paid need to contact TDC for the monies 7/9 – Still awaiting delivery
14.	Reed Pond Bench	Bench to replace the one that is starting to rot at Reed Pond	Council agreed to purchase a single recyclable plastic bench inscribed with Weeley Parish Council. Old bench to be passed to Andrew and his guys to see if they can restore or shorten the rotten wood. Plaque to be kept and placed on the new bench	13/8/26 – Consulted with TDC and received confirmation of S106 monies. 14/8/26 – Bench ordered awaiting delivery. Once received contact TDC for monies. 7/9 – Still awaiting delivery
15.	Bins	3 new bins to be ordered	3 new bins to be ordered to be placed at Church Lane, by the Playground and at Reed Pond	13/8/26 – Consulted with TDC and confirmed we can use S106 monies for the bins. 14/8/26 – Bins ordered awaiting delivery – contact TDC for S106 monies once received. 7/9 – Bins delivered awaiting delivery

16.	Drains	Scouts reported blocked drains	Scouts are resurfacing the car park and asked if we could get the drains cleared beforehand, Council agreed to get them cleared	10/8/26 – Contacted Drain Doctor to come and take a look. Payment agreed 11/8/26 – Drains cleaned out and payment made to company
17.	Drainage Ditch	Report from WIB that ditch at Gutteridge Hall Lane filled with detritus	National Power Networks were working on pipes in the area and all the trees and other detritus was just thrown in the ditch	11/8/26 – contacted UK Power Networks and made a complaint 12/8/26 – NP replied and wanted contractor details. These were provided by WIB and sent on to UK PN 17/8/26 – WIB confirmed most of the discarded items were removed from the ditch
18.	Caravan on Spinney	Reported that a caravan and cars are back in the Spinney	Working with John Cutting at Little Clacton PC to alert Enforcement to the arrival and clearance of the site once again against the enforcement notice	18/8/26 – Spoken to Piers and this is being handled by Matt Deal. Both myself and John have sent letters to Enforcement with concerns over the activities on this site again.
19.	Public Bridleway Sign	Resident reported an issue with the Public Bridleway sign	Public Bridleway sign at Footpath Little Clacton 12 appears to have either faded or deliberately been darkened.	15/8/26 – Reported to Highways and they will take no action 18/8/26 – Possibly repaint the letters in white? Speaking to WIB about this. 7/9 – TDC taking no action so suggest we paint the letters back in ourselves
20.	Audit	External Audit Report	Received confirmation that we have passed the external audit with one notice.	10/8/26 – Notices to go up on Noticeboards and on the website
21.	Abandoned Cars	Cars seemingly abandoned	2 cars outside the Village Hall seemingly abandoned.	29/7/26 – Reported to TDC. 18/8 – Cars have gone although not removed by TDC
22.	26/01086/FULHH	Singles Storey Extension	Resident contacted me regarding the chimney on this property and asked if the council would	17/8/26 – Council agreed to support the residents issues with the Planning application. Submitted an objection
23.	Prep for Co-Option	Resignation of Cllr Cauvain / Cllr Fitzpatrick	Cllr Cauvain has resigned and the Co-Option process has been started. Cllr Fitzpatrick is stepping down after the September meeting.	18/8/26 – 3 candidates for Cllr Cauvains role to be reviewed and one to be co-opted at October meeting Cllr Fitzpatrick documents to be prepared in advance of the September meeting so we can get them out within legal requirements despite me being in Portugal.

APPENDIX B

Planning Applications for month to 21st September 2026

Date of Notification	Application No.	Details	Address	Resolution /Comment
28/7/26	26/01086/FULHH	Householder Planning Application - Single storey rear extension (following demolition of conservatory)	Shaldon Clacton Road Weeley Heath Clacton On Sea	No comments if neighbours don't comment
31/7/26	26/01184/TELLIC	Intention to Install Fixed Line Broadband Apparatus.	O/s 26 Hilltop Crescent Weeley Essex CO16 9HZ	No comment
3/8/26	26/01182/LUPROP	Application for Lawful Development Certificate for proposed change of use from a dwellinghouse (Use Class C3a) to a childrens care home (Use Class C2) for up to 2 children.	7 Bentley Road Weeley Clacton On Sea Essex	Object on grounds of previous refusals
5/8/26	26/01190/FUL	Planning Application - Change of Use of agricultural land to a Sui Generis residential mobile home park comprising the retention of up to 47 units, including three units for traveller families, and associated landscaping, amenity and play improvements.	Summer View Gutteridge Hall Lane Weeley Clacton On Sea	Object and send to Planning Officer.
12/8/26	26/01230/FUL	Planning Application - Replacement agricultural storage barn.	Mr Lumber, Ash Farm Thorpe Road Weeley Clacton On Sea	No comment
17/8/26	26/01252/TELLIC	Intention to Install Fixed Line Broadband Apparatus.	55 Hilltop Crescent Weeley Clacton On Sea Essex	FIO
3/9/26	26/01372/TELLIC	Installation of 1 no. transmission dish. Installation of supporting steelwork onto the existing headframe.	Land Adj Church Church Lane Off Clacton Road Weeley	FIO

Planning Determinations

<u>26/00847/FULHH</u> Approval – Full / 30.07.2026 /Delegated Decision as authorised by the officer detailed on the report	Mr Jason Firth	Householder Planning Application - Single storey infill extension, roof alterations with dormer extension	Oak Tree Cottage 64 Bentley Road, Weeley Clacton On Sea Essex CO16 9DT
<u>26/01184/TELLIC</u> / Deemed Consent / 05.08.2026	Keerthana Yerramsetty - Openreach	Intention to Install Fixed Line Broadband Apparatus.	O/s 26 Hilltop Crescent Weeley Essex CO16 9HZ
<u>26/00891/FULHH</u> Approval - Full 13.08.2026 Delegated Decision as authorised by the officer detailed on the report	Mr David Partridge and Ms Venus Russo	Householder Planning Application - Two-storey front extension, extension of front and rear dormers and fenestration alterations	Nightingales 23 Mill Lane Weeley Heath Clacton On Sea Essex CO16 9BZ
<u>26/01054/FULHH</u> Approval - Full 24.08.2026 Delegated Decision as authorised by the officer detailed on the report	Mr Graham Groombridge	Householder Planning Application - Single storey side and rear extension and new pitched roof porch to front.	Bridgend Clacton Road Weeley Heath Clacton On Sea Essex CO16 9ED
<u>26/01252/TELLIC</u> Deemed Consent 25.08.2026 Delegated Decision as authorised by the officer detailed on the report	Vilas Chouhan - Openreach	Intention to Install Fixed Line Broadband Apparatus.	55 Hilltop Crescent Weeley Clacton On Sea Essex CO16 9HZ

<u>26/01182/LUPROP</u> Application Withdrawn 11.09.2026 Delegated Decision as authorised by the officer detailed on the report	Mr Emmanuel Itoje - Green Harvest Capital Consulting Ltd	Application for Lawful Development Certificate for proposed change of use from a dwellinghouse (Use Class C3a) to a childrens care home (Use Class C2) for up to 2 children.	7 Bentley Road Weeley Clacton On Sea Essex CO16 9DT
<u>26/01372/TELLIC</u> Deemed Consent 10.09.2026	Michal Laskowski – Cornerstone	Installation of 1 no. transmission dish. Installation of supporting steelwork onto the existing headframe.	Land Adj Church Church Lane Off Clacton Road Weeley Essex CO16 9AT
<u>26/01086/FULHH</u> Approval - Full 14.09.2026 Delegated Decision as authorised by the officer detailed on the report	Mr Carl Olley	Householder Planning Application - Single storey rear extension (following demolition of conservatory)	Shaldon Clacton Road Weeley Heath Clacton On Sea Essex CO16 9ED

APPENDIX C

PAYMENTS FOR AUTHORISATION: SEPT 2026									
Invoice Dat	Invoice No.	Account	Payee	Service	NET (£)	VAT (£)	GROSS (£)	VAT No	Setup Pyt
07/08/2026	IVO4748676	Barclays DD	SSE Energy Solutions	Electric Street Lights July	£196.80	£9.84	£206.64	553769603	Paid (DD)
31/08/2026		Unity Bank DD	Unity Trust Bank	Service Charge July	£7.00	£0.00	£7.00		Paid (DD)
05/08/2026	10010902698	Barclays DD	Castle Water	Reed Pond Water July	£10.46	£0.00	£10.46		Paid (DD)
01/09/2026		Debit Card (BB)	Microsoft	Microsoft 365 family	£87.49	£17.50	£104.99	639237322	Paid (DC)
31/08/2026		Unity Current	Steve Gunter	Clerk's Wages (August)	£872.49	£0.00	£872.49		Y
29/07/2026	270846	Unity Current	Kompan	Playground works	£2,118.85	£423.77	£2,542.62	382219257	Y
12/08/2026	123971	Unity Current	TDP Limited	Reed Pond Bench	£557.42	£111.48	£668.90	558589182	Y
10/08/2026	74763	Unity Current	Drain Doctor (Simpsons EA) Ltd	Clean the drains at the playing field	£297.00	£59.40	£356.40	978721566	Y (Paid)
14/08/2026		Unity Current	Kevin Millar	Earth for Playing Field	£26.00	£0.00	£26.00		Y
21/08/2026	SI944551	Unity Current	Glasdon	3 bins for playing field / Reed Pond / Church Lane	£1,019.46	£203.89	£1,223.35	GB155847044	Y
02/09/2026	1973-2967	Unity Current	Kevin Millar	Magic TV Ltd (Celebration of England)	£59.00	£0.00	£59.00		Y
30/09/2026		Unity Current	Steve Gunter	Clerk's Wages (September)	£1,038.14	£0.00	£1,038.14		Y
21/08/2026		Unity Current	Steve Gunter	Canon Ink Subscription	£3.32	£0.67	£3.99	398669467	Y
21/09/2026		Unity Current	Steve Gunter	Canon Ink Subscription	£3.32	£0.67	£3.99	398669467	Y
21/09/2026		Unity Current	Steve Gunter	Expenses	£10.00	£0.00	£10.00		Y
05/09/2026	Inv 26397	Unity Current	Function Central Ltd	The Fabs (Celebration of England) Deposit	£295.00	£0.00	£295.00		Y (Paid)
07/09/2026	4935877	Unity Current	NBB Recycled Furniture	5 picnic benches for playing field	£3,703.50	£740.70	£4,444.20	927480112	Y
07/09/2026	3655	Unity Current	ECS	Cleaning of Parish Gates	£40.00	£0.00	£40.00		Y
07/09/2026	IVO4859606	Barclays DD	SSE Energy Solutions	Electric Street Lights August	£219.24	£10.96	£230.20	553769603	N(DD)
30/09/2026		Unity Bank DD	Unity Trust Bank	Service Charge August	£7.00	£0.00	£7.00		N(DD)
10/09/2026		Unity Current	Christine Hamilton	Remembrance Day Wreath	£23.00	£4.50	£27.50		Y
11/09/2026	INV-1168	Unity Current	Goldacre Contracting	Parish Hedge Cutting	£550.00	£110.00	£660.00	366952259	Y
11/09/2026	INV-1169	Unity Current	Goldacre Contracting	Verges/Reed Pond and Playing Field 7th Cut	£459.00	£91.80	£550.80	366952259	Y
08/09/2026	10011285491	Barclays DD	Castle Water	Reed Pond Water August	£10.46	£0.00	£10.46		N(DD)
22/09/2026		Unity Current	Weeley in Bloom	WPC Grant 2026/27	£500.00	£0.00	£500.00		Y
22/09/2026		Unity Current	Essex Pension Fund	Clerks Pension August	£262.46	£0.00	£262.46		Y
22/09/2026		Unity Current	Essex Pension Fund	Clerks Pension September	£314.45	£0.00	£314.45		Y
21/09/2026	SB20260405	Unity Current	PKF Littlejohn	External Audit	£315.00	£63.00	£378.00	GB440498250	Y
				TOTALS	£13,005.86	£1,848.18	£14,854.04		
						£14,854.04	£12,297.55		
							£2,556.49		
Barclays Bank balances as at 20th July 2026; current account £267.85; deposit account £15,061.17					Total in Bank	£126,151.64			£12,177.99
Unity Bank balances as at 20th July; current account £13,038.76; Savings Account £97,783.86					Less Apr Pyts	£13,275.39			£240.66
					Total	£112,876.25			
PreApproved Payments									
13/08/2026	£356.40	Drain Doctor	Cleaned Drains at the field						
05/09/2026	£295.00	Function Central	Deposit for band for 2027 Event						
	£651.40	Total							
Receipts									
14/08/2026	£236.25	ECC	Bursary for P Gould Training						
	£236.25	Total							