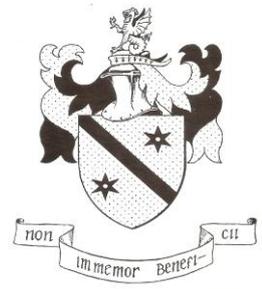


Weeley Parish Council



C/O Weeley Village Hall,
Old Clacton Road, CO16
CO16 9LW

email: clerk@weeleyparishcouncil.gov.uk

Tel. 07368 925 194

24th March 2026

Dear All,

Invitation to attend the Annual Parish Meeting at 8pm on Monday 20th April 2026 at Weeley Village Hall

I wish to invite you and any others from your organisation to attend the Annual Parish Meeting. The meeting will commence immediately after the Parish Council's routine monthly meeting on Monday 20th April 2026.

A representative from each organisation will be offered an opportunity to present a brief verbal report (3 minutes) about the activities of your group. This is an opportunity for you to inform those present of your activities and achievements over the past twelve months and to publicise the good work your organisation does. If you are able to prepare a written report, I will ensure it is published in the minutes and on the Parish Council's website. If you could forward me an email copy of the report before the meeting it would be extremely helpful.

Further to the success of the Weeley Community Recognition Awards in the last couple of years, it is intended to present award(s) at this meeting again this year to celebrate and say thank you to those who help to make Weeley a better place to live.

After the meeting there will be an opportunity to join the Chair, Cllr Hamilton for refreshments.

I attach for your information the agenda for the meeting and a copy of the minutes from the 2025 meeting.

It would be helpful if you could respond to this invitation to let me know if you will attend the meeting and/or be able to provide a verbal/written report as this will allow me to plan the meeting and refreshments.

Yours sincerely

Steve Gunter
Parish Clerk