



Weeley Parish Council

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13 June 2023

To: **Members of Weeley Parish Council**

You are hereby summoned to attend a meeting of Weeley Parish Council to be held at 7.30pm on **Monday 19 June 2023** at Weeley Village Hall to transact the business shown on the agenda set out below.

The press and public are welcome indeed encouraged to attend Parish Council meetings.

Yours sincerely

Kevin Harkin
Parish Clerk

A G E N D A

- 06/23.001 **Apologies:** To receive any apologies
- 06/23.002 **Minutes of the previous meeting:** To approve the minutes of the meeting held on 15 May 2023.
- 06/23.003 **Declarations of Interest:** Councillors to declare any disclosable pecuniary interests relevant to the agenda. Interests may also be declared at any point during the meeting where they become apparent.
- 06/23.004 **Clerk's Report:** The Clerk will present his report.
- 06/23.005 **Public Participation:** There will be a 10 minute session where members of the public may raise questions/issues. Speakers are asked to keep the discussion on topic. All matters must be addressed through the Chair of the meeting.
- 06/23.006 **Tendring District and Essex County Councils:** To receive reports from the Council's representatives.
- 06/23.007 **Correspondence:** The Clerk will provide a summary of any relevant correspondence.
- 06/23.008 **Annual Governance and Accountability Return 2022/2023:** The Council has a statutory obligation to prepare and submit within a specified timeframe its Annual Governance and Accountability Return. The documents referred to below have been completed and circulated to Councillors in advance of this meeting to allow time to read and digest them.
 - a) Annual Governance Statement; To approve the Annual Governance Statement (section1), which contains a number of questions to which the

Council is required to give a 'yes' or 'no' answer.

- b) Accounting Statements; The Council is asked to consider and approve the Accounting Statements (section 2).
- c) Notice of Electors' Rights; To approve the dates set out in the 'Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return'. This will be published on the website and posted on the parish noticeboards.
- d) Internal Audit Report; To accept the Internal Audit Report for Year Ending 31 March 2023 and note its recommendations. The Clerk will prepare an action plan to address the recommendations and report progress to a future meeting.
- e) Appointment of an Internal Auditor; The Council is asked to appoint an internal auditor for the financial year 2023/24.

06/23.009 **Grant Making Policy**: To adopt an updated Grants Policy.

06/23.010 **Annual Salt Bag Partnership Scheme Winter 23/24**: To consider an invitation from ECC to participate in the scheme.

06/23.011 **Traffic Surveys**: To determine to have three traffic surveys completed by Essex highways on Clacton, Colchester and Thorpe roads.

06/23.012 **Maintenance of Public Rights of Way**: To consider making an application to ECC to enter into a service level agreement to maintain the vegetation on some priority Parish public footpaths.

06/23.013 **Planning Applications**: To consider planning applications set out in Schedule A. These will be circulated prior to the meeting. Late applications will be considered at the Chairs discretion.

06/23.014 **Finance and Budget**: To approve the monthly payments shown in Schedule B (circulated by separate cover).

06/23.015 **Weeley Parish Council Reports**:

- a) Street Lighting.
- b) Tree Warden.
- c) Playing Field.
- d) Children's Play Area.

06/23.016 **Other Reports**:

- a) Highways and Footpaths.
- b) TDALC.
- c) Rural Policing.
- d) Speedwatch.
- e) Weeley Residents Ass.
- f) Weeley in Bloom
- g) Petanque Rink

06/23.017 **Public Participation**: There will be a 10 minute session where members of the public may raise questions/issues. Speakers are asked to keep the discussion on topic. All matters must be addressed through the Chair of the meeting.