

Minutes of a remote meeting of Weeley Parish Council Meeting 4 May 2021

Present: Cllrs Beady, Botterell, Brown, Fitzpatrick, Hamilton (Chair), Foster, Spong, Taylor

Clerk; N Baker

1. Election of Chair

Cllr Hamilton was proposed as Chair by Cllr Foster, seconded by Cllr Brown and elected unanimously. Cllr Hamilton executed the acceptance of office.

2. Appointment of Vice Chair

Cllr Brown was proposed as Vice Chair by Cllr Hamilton, seconded by Cllr Beady and elected unanimously.

3. Confirmation of minutes

The minutes of 15 March were approved; proposed, Cllr Botterell ; seconded, Cllr Spong.

4. Declarations of interest

None.

5. Actions taken since the previous meeting

Cllr Hamilton continues to seek updates from TDC's Enforcement Officer in relation to Weeley Station and Oakleigh Park.

6. Annual Parish Meeting

There were no urgent actions arising from the Annual Parish Meeting held on 19 April 2021. It was agreed to explore alternative formats for next year's meeting.

7. Questions from members of the public

Questions were received on the following matters: Weeley Station, pavement repairs, A133 road signs.

8. Essex County Council & Tendring District Council liaison reports

None

9. Weeley Residents' Association report

Currently 360 members. AGM to be held in June. Events for the remainder of the year look to be well supported.

10. Weeley in Bloom

Litter pickers have identified Gutteridge Hall Lane as a particular problem. Plant sale to be held on 15 May. Station mural has been done by local people and will be installed on the platform.

11. Correspondence

Correspondence has been received about a personal injury claim relating to the playground.

12. Planning

21/00502/FUL No objection	Erection of single storey side/rear extension	The Bungalow Hilltop Garden Centre Clacton Road Weeley
21/00458/FUL WPC does not object to this application but is surprised to see that a contribution towards the deficit of open space is to go to Little Clacton Parish rather than Weeley. This appears to set an unacceptable precedent. WPC has a similar deficit to Little Clacton and also has plans	Proposed one bungalow. (Variation of scheme as approved under planning permission 20/00668/FUL - handed version of dwelling to allow for drainage)	Plot 8 Land off Connaught Road Weeley

to extend its playground at Weeley Playing Field.		
21/00462/DETAIL WPC is concerned that the garden size and the roadway width may not comply with minimum requirements.	Proposed construction of 9 detached bungalows (Reserved Matters - Scale, Layout, Access, Appearance and Landscaping relating to Outline Planning Permission ref: 17/01955/OUT)	Rainbow Nurseries 23 Colchester Road Weeley
21/00527/FUL No comment	Proposed construction of new brick built gateway, provision of replacement fencing and planting to frontage	The Oakes Thorpe Road Weeley
21/00600/LBC No objection	Structural repairs	Weeley House, 70 The Street, Weeley
21/00637/FUL No objection	Single storey side extension and garage	Forge Cottage, Clacton Road, Weeley Heath
21/00428/DETAIL No objection	Reserved matters	Heath Lodge, Clacton Road, Weeley Heath
20/01239/FUL	Amended plans	26 Colchester Road, Weeley

13. Local Plan

Nothing to report.

14. Highways & footpaths

A report on Hilltop Rise/ Crescent signage is being actioned by TDC/ECC Highways.

The worst potholes in Mill Lane have been repaired.

15. Street lights

No report.

16. Tree Warden

A dead spruce needs to be removed from the edge of the Spinney.

17. Playing Field

Nothing to report.

18. Playground

Springer has been repaired.

19. Grass cutting & maintenance

Nothing to report.

20. TDALC

No meeting.

21. Rural policing

27 crimes in February.

22. Benches

It was agreed in principle to allow memorial benches. A detailed paper to be considered at the next meeting.

23. Petanque terrain

WPC had been asked to consider introducing rules to prioritise the use of the petanque terrain for local people. There was no support for introducing restrictions although it was felt that signage may be useful in the future.

24. Policy review

The following policy documents were considered and no amendments were suggested. Proposed: Cllr Botterell; seconded, Cllr Hamilton

- Risk assessment
- Code of conduct & Conflict of interests policy
- Standing orders
- Financial regulations
- Grant making policy
- Press & media policy
- Publication scheme and Publication of photographs policy statement
- Playing field conditions of use

25. Allocation of members' responsibilities

Highways	Cllr Beady/ Cllr Taylor
Footways, speed watch and road safety	Cllr Beady
Planning	Cllr Spong/ Cllr Botterell/ Cllr Foster
Public Rights of Way	Cllr Hamilton
TDALC	Cllr Botterell
Street Lighting	Cllr Green
Transport	Cllr Taylor
St Andrew's School liaison	Cllr Fitzpatrick
Village Hall	Cllr Brown
Playground	Cllr Brown
Tree Warden	Cllr Brown
Grass cutting contract	Clerk
Emergency Plan	Cllr Botterell

26. Cheque signatories

Cllr Botterell to be added

27. Annual Governance and Accountability Return 2020/21 Part 3

27.1 Annual Governance Statement.

The Council approved Section 1, the Annual Governance Statement. Proposed, Cllr Botterell, seconded, Cllr Hamilton.

27.2 Accounting Statements. The Council approved Section 2, the Accounting Statements. Proposed, Cllr Foster; seconded, Cllr Hamilton. The Chair signed and dated the Accounting Statements. A Notice of Electors' Rights in respect of the accounts will be posted on the website and the parish noticeboards and the accounts will be made available for inspection by interested persons.

28. Internal audit

The completion of the internal audit was noted. It was agreed to appoint a new auditor for year ending 31 March 2022.

29. Payments

Minutes for the year beginning 4 May 2021

The following payments were approved. Proposed; Cllr Hamilton, seconded; Cllr Beady.

INVOICE DATE	CHEQUE NO.	PAYEE	PURPOSE	£ NET	£ VAT	£ GROSS
04/05/2021	103121	N BAKER	SALARY	478.65		478.65
04/05/2021	103120	N BAKER	MILEAGE	43.20		43.20
01/04/2021	103120	N BAKER	MICROSOFT SUBSCRIPTION	79.99		79.99
04/05/2021	103119	HMRC	TAX	4.20		4.20
01/04/2021	103113	A & J LIGHTING	MONTHLY MAINTENANCE	99.98	20.00	119.98
25/03/2021	103113	A & J LIGHTING	STREET LIGHT REPAIR	151.00	30.20	181.20
27/04/2021	103113	A & J LIGHTING	STREET LIGHT REPAIR	419.00	83.80	502.80
			TOTAL			803.98
04/05/2021	103122	A & J LIGHTING	MONTHLY MAINTENANCE	99.98	20.00	119.98
21/04/2021	103114	KENDALL FACILITY MGMT	GROUNDS MAINTENANCE	433.78	86.76	520.54
16/04/2021	103115	GCS ALARMS	CCTV			168.00
01/05/2021	103116	WEELEY VILLAGE HALL	ANNUAL RENTAL	500.00		500.00
31/03/2021	103116	WEELEY VILLAGE HALL	PLAY AREA ELECTRICITY	24.39		24.39
01/04/2021	103117	EALC	AFFILIATION FEES	533.69		533.69
15/03/2021	103118	ST ANDREWS BOWLING CLUB	DONATION	350.00		350.00
20/04/2021	103123	Y L MORTON	INTERNAL AUDIT	80.00		80.00
02/04/2021	DD	E-ON	STREET LIGHT ELECTRICITY	383.44	76.69	460.13
21/03/2021	DD	BT	TELEPHONE	40.66		40.66

30. Further questions from the public

None

