

Minutes of Weeley Parish Council Meeting Monday 13 May 2019 at Weeley Village Hall

Present: – Cllr Brown, Cllr Foster, Cllr Green, Cllr Hamilton (Chair), Cllr Spong, Cllr Wesley-Smith

Clerk: N Baker, ECC Cllr Erskine, 5 members of the public

Apologies: Cllr Botterell

1. Election of Chairman

There being no other nominations, Cllr Hamilton was elected unanimously as Chair for 2019/20, proposed by Cllr Foster, seconded by Cllr Wesley-Smith. Cllr Hamilton then signed the Declaration of Acceptance of Office

2. Appointment of Vice Chairman

There being no other nominations, Cllr Brown was elected unanimously as Vice Chair for 2019/20, proposed by Cllr Wesley-Smith, seconded by Cllr Foster.

3. Acceptance of office

It was noted that all newly elected members of Weeley Parish Council have executed their acceptance of office form.

4. Code of conduct

It was noted that all Councillors agree to abide by the Council's code of conduct.

5. Consent to receive papers electronically

All Councillors agreed to receive papers electronically.

6. Declarations of interest

6.1 It was noted that all Councillors need to complete a Disclosable Pecuniary Interests form within 28 days.

6.2 There were no interests declared in respect of items on this agenda.

7. General power of competence

It was resolved that, having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (GPC) (Prescribed Conditions) Order 2012 to renew the adoption of the General Power of Competence. This to be reviewed, as required by legislation, at the annual meeting of the Council after the next Parish Council election.

Proposed: Cllr Hamilton; seconded, Cllr Wesley-Smith.

8. Casual vacancies

It was noted that two vacancies remain. Notices to go on the noticeboards, website and in the parish magazine.

9. Confirmation of minutes

The minutes of the meeting of the Parish Council meeting held on 15 April 2019 were agreed. Proposed; Cllr Hamilton; seconded; Cllr Foster.

10. Matters for report arising from the minutes of the meeting held on 15 April 2019

Work on noticeboards and bus shelter imminent. Village signage report submitted to LHP via Cllr Erskine.

11. Matters arising from the Annual Parish Meeting held on 15 April 2019

None.

12.

To receive any questions from members of the public

Questions were received on the following: maintenance of council assets, placement of football goal posts. It was agreed to place an additional goal post; proposed; Cllr Hamilton; seconded; Cllr Spong.

13. Appointment of working group

Cllrs Hamilton, Brown, Foster and Wesley-Smith were appointed to sit on the Finance Group

14. 14.1 Appointment of members to outside organisations/special duties

The following members were appointed to take on special duties or represent the council on outside organisations, in accordance with the list below.

Note: the list may require additions or deletions.

- i Highways, Footpaths, Road Safety and Infrastructure – Cllrs Brown & Hamilton
- ii Planning Liaison – Cllrs Spong, Foster & Wesley-Smith
- iii Street Lighting – Cllr Green
- iv Grass Cutting and Maintenance (including Playing Field) – Cllrs Foster & Wesley-Smith
- v St Andrews School representative – Cllr Botterell
- vi Village Hall representative – Cllr Hamilton
- vii TDALC – Cllr Botterell
- viii Transport representative – WRA to keep a watching brief
- ix Playing Field (non-routine) and play area – Cllr Brown
- x Emergency Plan – Cllr Botterell

14.2 Cheque signatories – no change

15. Appointment of Auditor

It was resolved to appoint Nancy Powell Davies as the Council's internal auditor for the financial year 2019/20 at an approximate cost of £200. Proposed, Cllr Hamilton; seconded, Cllr Foster.

16. Tendring District Council and Essex County Council liaison reports

A vote of thanks was proposed to Mike Brown and Jeff Bray for their contribution as TDC Councillors. Cllr Erskine reported on the following: Weeley Heath entrance gates, pavement repairs.

17. Weeley Residents Association

WRA report included change of time to the regular meetings at Hilltop Nursery (to be 10am to 11.30 am from next month), membership number of 426, outings and Weeley Station forecourt. Weeley in Bloom – summer planting almost complete, bench by Reed Pond to be repaired, new troughs on Loop Green to be provided, contribution from WPC required for Anglia in Bloom portfolio. Weeley Bridge – lottery application submitted.

18. Correspondence

None.

19. Planning

The following planning applications were considered:

| | | |
|----------------------------|--|--------------------------|
| 19/00701/OUT No comment | Proposed demolition of 2no. dwellings & replacement with 3no. detached houses. | The Oaks Clacton Road |
|----------------------------|--|--------------------------|

| | | |
|--|--|---|
| | | Weeley Heath |
| 19/00707/FUL No comment to be recorded | Proposed change of use of land to allow for siting of 16no. additional holiday lodge caravans, new position for 2no. already permitted holiday lodge caravans, regularisation of layout of 58no. existing holiday lodge caravans & siting of 1no. lodge caravan for use as central clubhouse with visitor parking. | Oakleigh Residential Park Clacton Road Weeley |
| 19/00615/FUL No comment | Proposed erection of a Detached Bungalow - Design Variation of approval 18/00819/FUL. | Land to the rear of 26 Colchester Road Woodlands Rise Weeley |
| 19/00649/FUL No comment | Proposed single storey side extension and replacement garage. | Forge Cottage Clacton Road Weeley Heath |

20. Local Plan

Nothing to report.

21. Highways and footpaths

Nothing additional to report.

22. Street lights

The following are not working: 9092, The Street, 9058, Hilltop Crescent.

23. Tree Warden and Reed Pond

A birch tree on the playing field has died. A tree in Thornberry Avenue has been pollarded.

24. Playing Field

Nothing to report

25. Playground

Monthly inspection has been carried out.

26. Grass cutting and maintenance

Nothing to report

27. TDALC

No meeting.

28. Rural policing

47 crimes were recorded in March.

29. E-on contract

It was resolved to accept E-on's 12 month contract price. Proposed; Cllr Hamilton; seconded; Cllr Foster.

30. Accounts for payment

The following accounts for payment were approved. Proposed; Cllr Hamilton; seconded; Cllr Wesley-Smith.

| INVOICE DATE | CHEQUE NO. | PAYEE | PURPOSE | £ NET | £ VAT | £ GROSS |
|-----------------|---------------|-------|---------|----------|----------|------------|
|-----------------|---------------|-------|---------|----------|----------|------------|

Minutes for the year beginning 13 May 2019

| | | | | | | |
|------------|--------|-----------------------------|--------------------------------|--------|--------|--------|
| 13/05/2019 | 102957 | N BAKER | SALARY | 437.85 | | 437.85 |
| 13/05/2019 | 102957 | N BAKER | MILEAGE | 43.20 | | 43.20 |
| 13/05/2019 | 102957 | N BAKER | STATIONERY | 21.95 | | 21.95 |
| | | | TOTAL | | | 503.00 |
| 13/05/2019 | 102958 | N POWELL DAVIES | AUDIT FEE | 200.00 | | 200.00 |
| 01/05/2019 | 102959 | WEELEY VILLAGE HALL | OFFICE RENTAL | 500.00 | | 500.00 |
| 08/05/2019 | 102960 | A & J LIGHTING | STREET LAMP REPAIRS | 622.50 | 124.50 | 747.00 |
| 01/05/2019 | 102960 | A & J LIGHTING | MONTHLY MAINTENAN CE | 99.98 | 20.00 | 119.98 |
| | | | TOTAL | | | 866.98 |
| 01/05/2019 | 102961 | KENDALL FACILITY MGMT | GROUNDS MAINTENAN CE | 410.86 | 82.17 | 493.03 |
| 01/05/2019 | DD | E-ON | STREET LIGHT ELECTRICITY | 373.56 | 74.71 | 448.27 |
| 23/04/2019 | DD | BT | TELEPHONE | 36.55 | | 36.55 |

31. Charges for provision of information

No change to current 20p per page charge. Proposed, Cllr Hamilton; seconded, Cllr Wesley-Smith.

32. Further questions from the public

Thanks to WPC from WRA.